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**College of Health Professions Policy and Procedure Guide**

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**Procedure: CHP Code Black Training Plan****Approval Date: 5/29/2014****Revision Dates:**

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**Section:****Area:****Subject:**

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**PURPOSE**

The UAMS CHP is responsible for meeting institutional training requirements, to participate in campus-wide initiatives, and to plan and carry out training and awareness activities for faculty, staff, and students on how to respond to campus Code Black emergencies.

**POLICY**

Code Black Training for Academic Units

Number: 1.500

POLICY OF THE UNIVERSITY OF ARKANSAS FOR MEDICAL SCIENCES DIVISION OF ACADEMIC AFFAIRS

**CHP PROCEDURES**

The CHP will comply with and implement this policy in the following way:

- 1) All entering CHP students will be required to complete a basic introduction on “emergency color codes” at UAMS as part of the CHP New Student Orientation and will specifically be given instructions on how to respond in case of a Code Black situation.
- 2) All CHP students will be provided with instructions specific to their class/clinic/lab environment on how to respond in case of a Code Black. This information will be reviewed with students at the beginning of each academic semester and as deemed appropriate.
- 3) Administration and academic personnel (as determined in consultation with the UAMS Office of Emergency Preparedness) will be required to attend Code Black training sessions that are planned and conducted by the Emergency Preparedness Committee.
- 4) The CHP will ask all students to sign up for the automated email listserv or text messaging system that will provide immediate notification and updates in case of a Code Black situation. Faculty and staff will be encouraged to do the same.
- 5) The CHP will obtain the appropriate threat analysis information from the appropriate officials for the buildings where the majority of teaching occurs at the UAMS campus.
- 6) This plan will be updated every two years and submitted to the Provost’s office for review.

**APPROVAL**

This policy was approved by the College of Health Professions Executive Committee on May 29, 2014.