Emails – By July 1, archive ‘em or lose ‘em – If you haven’t heard already, UAMS has implemented a new policy about emails. The policy, which takes effect on July 1, is intended to improve efficiency by getting rid of outdated emails. Previously, old emails would remain in the system for an indefinite period of time, cluttering up servers.

Under the new policy, emails older than 180 days old will be automatically deleted from the system. But emails that have been manually archived won’t be deleted.

So, if you want to save emails for future reference or for permanent files, you will need to manually archive them. Don’t know how to do that? Instructions are available on the UAMS Intranet by clicking here. Also, for a copy of the policy, click here.

Dean’s Society will fund up to $20,000 for projects – The College of Health Professions Dean’s Society invites applications from faculty, staff, or students for funded projects in research, education enhancement, and service-learning for the 2014-2014 academic year. Individual projects may be funded for up to $5000.

Up to $2500 of the Dean’s Society grant may be used for personnel: (a) to hire students to work on the project or to (b) hire adjunct faculty, teaching assistants, or temporary employees to cover routine responsibilities while the employee is working on the Dean’s Society project.

Dean’s Society projects should be inter-professional in nature. The grant selection committee prefers applications with team members from different departments, colleges, and institutions, and from outside agencies or the community.

For more information about the Dean’s Society grants and to download applications, click here. Applications are due July 15. Selections will be announced by August 1.

The College of Health Professions’ Dean’s Society is a group of generous donors who wish to encourage innovation, creativity, and inter-professional research, education, and service-learning. Many of the college’s faculty and staff are members of the Dean’s Society.