

College of Health Professions

Excellence in Scholarship Award: Policy and Procedures*

Revised 3/13/2015

Purpose

The University of Arkansas for Medical Sciences places a high priority on the scholarly activities of faculty. These activities include the scholarship of discovery, integration, application, and teaching as defined by Ernest Boyer in *Scholarship Reconsidered: Priorities of the Professoriate* (1990). The College of Health Professions' Excellence in Scholarship Award is designed to recognize faculty who make significant scholarly contributions in the following ways:

Scholarship of Discovery....contributing new knowledge

Scholarship of Integration...making connections within and between disciplines

Scholarship of Application...applying knowledge to significant problems

Scholarship of Teaching...transmitting, transforming, and extending knowledge

The College and the Faculty Development and Services Committee recognize that excellence in scholarship may take many forms. As Boyer noted "...knowledge is acquired through research, through synthesis, through practice, and through teaching." Irrespective of its form excellence in scholarship is characterized by clear goals, adequate preparation, appropriate methods, significant results, effective presentation, and reflective critique (*Scholarship Assessed: Evaluation of the Professoriate* by Glassick, Huber, & Maeroff, 1997).

The recipients of this award will receive an individual plaque, and his/her name will be added to a perpetual plaque of CHP Excellence in Scholarship Award winners located in an appropriate place in the College. Also included is a cash award of \$500.00 (amount may vary depending upon resources available).

Procedure

Candidates may be nominated by students, staff, alumni, or faculty members. The candidate must accept the nomination in writing to be considered for the award. In addition, the nominator must submit a completed Nomination Form and a letter describing the basis for the recommendation and highlighting the significant contributions of the nominee. The completed nomination and letter are to be submitted to the Chairman of the CHP Faculty Development and Services Committee.

The CHP Associate Dean for Administrative Affairs will verify that all nominations meet the eligibility requirements. After this review, the Faculty Development and Services Committee will send the confirmed nominations to the respective nominees and their department chairmen with requests for a full application for each nominee.

Application requirements

- **Current *curriculum vitae*** of the nominee
- **Letters of Support:** Between three and six supporting letters from individuals knowledgeable about the nominee's scholarly activities. The letters should describe the scholarly contributions.

*** Recipients of an award are not eligible for the same award within a three year period (Recipient of 2014 award will be eligible for the same award in 2017.). Faculty may be eligible and nominated for all awards during one year; however, no more than two awards will be given to the same faculty member in any one year.**

- **Applicant's Statement:** A statement by the applicant should be included (maximum of three [3] pages) that addresses why he/she merits the award. This statement should address some or all of the following areas of excellence in scholarship. Additional documentation of accomplishments related to excellence in scholarship may be included in the application as appendices.
 - Description of accomplishments including the outcome (observable results) and impact (value judgments of the accomplishments)
 - Products produced
 - Reports and publications about the accomplishments
- **Supervisor's Letter:** A supporting letter from the applicant's supervisor. The letter should include a summary statement of the applicant's scholarly activities. If the chairman has nominated the applicant, it should be so noted in the letter of nomination.

The material submitted to the Faculty Development and Services Committee should relate directly to the current nomination. The letters should address specifically the scholarly activities described in the application.

In the event that the Chairman of the Faculty Development and Services Committee is a nominee, all application materials should be sent directly to the Associate Dean for Academic Affairs.

The Committee strongly suggests that the nominee and nominator together identify individuals who may provide letters of support for the nomination. The nominee should contact those individuals and request the letters to be sent directly to the Chairman of the Faculty Development and Services Committee or the Associate Dean for Academic Affairs if the Chairman is a nominee.

The completed applications will be forwarded to the Excellence in Scholarship Award Committee (ESCHAC) for review. When evaluating the applications, ESCHAC will focus on faculty who have made outstanding contributions in scholarship. The Excellence in Scholarship Award will be presented at the discretion of the ESCHAC and may not be awarded each year.

Excellence in Scholarship Award Committee (ESCHAC)

The Award Committee will be composed of:

- The CHP Associate Dean for Academic Affairs, who will chair the committee
- The Chairman of the Faculty Development and Services Committee
- Two Chairmen selected by the CHP Executive Committee

In the event that the Chairman of the Faculty Development and Services Committee is a nominee, the CHP Associate Dean for Academic Affairs will select an alternate member.

It is the obligation of each ESCHAC member to recuse him/herself from the proceedings in the event he/she has what may appear to be, or actually is, a conflict of interest in the selection process

(*e.g.*, a personal relationship with the nominee or the recipient of funding from grants awarded to the nominee). Failure to do so may invalidate the committee’s award recommendation.

Calendar

Third Friday in April	The Faculty Development and Services Committee distributes the College's Excellence in Scholarship Award criteria and procedures to CHP Department Chairmen. A formal, public announcement seeking nominations for the Excellence in Scholarship Award is distributed.
First Fridays of May & June	Faculty Development and Services Committee Chairman sends reminders to the Department Chairmen about the nomination deadline.
Fourth Friday of June	Nomination deadline —forms and supporting letters must be received by the Chairman of the Faculty Development and Services Committee by this date. After the CHP Associate Dean for Administrative Affairs verifies the eligibility of the nominee, the Chairman of the Faculty Development and Services Committee will request an application from the nominee and his/her Department Chairman.
First Friday of August	Deadline for applications to be received by the Chairman of the Faculty Development and Services Committee.
First Friday of September	Deadline for selection of the Excellence in Scholarship Award recipient by ESCHAC. Recommendation to the Dean.
Fall Fac. Meeting	Award ceremony.



**University of Arkansas for Medical Sciences
College of Health Professions**

Excellence in Scholarship Award
Nomination Form

Nominator:

Name: _____
(Please print)

Faculty _____ Staff _____ Student _____ Alumnus/a _____

Nominee:

Name: _____
(Please print)

Department: _____

*Signature of nominee indicates the correctness of the application and acceptance of the nomination for this award.

**Deadline for Receipt of Nominations by the Chairman of the
CHP Faculty Development and Services Committee: Fourth
Friday of June.**