

**UAMS/COLLEGE OF HEALTH PROFESSIONS
NONDEGREE/NONCERTIFICATE STUDENT
REQUIREMENTS & APPLICATION PROCEDURES**

REQUIREMENTS: Nondegree/noncertificate students are students who register for one or more courses, but who do not wish to pursue a formal credential or follow the curriculum of a professional program in the College. Department chairs (with the approval of the Dean) may elect to admit nondegree/noncertificate students to selected courses in their department on a space available basis. The Dean may elect to admit nondegree/noncertificate students to CHP interdisciplinary courses.

1. Applicants who are accepted as nondegree/noncertificate students may not accumulate more than 24 semester credits in a given program while in this status.
2. **There is no assurance that courses completed by a nondegree/noncertificate student will be transferred toward degree or certificate program requirements should the student later be admitted as a candidate for a degree or certificates, nor does completion of courses by nondegree/noncertificate students in any way obligate the College to admit those students to a professional program.**
3. While a nondegree/noncertificate student may, at the discretion of the department chair, be excused from program prerequisite requirements, the student must complete all course prerequisites prior to enrollment in the given course.
4. Admission to nondegree/noncertificate status will be based on the applicant's objective, the applicant's academic qualifications, the appropriateness of the courses sought to the objective, and the space available, if any, in the course in question.

APPLICATION PROCEDURES

1. Complete an online CHP Admission for Application (with the non-refundable application fee)
2. Forward to the Welcome Center a letter outlining the course(s) sought and the objective to be achieved through completion of the course(s).
3. Forward to the Welcome Center a signed Statement of Agreement indicating the applicant has read, understands, and agrees to the requirements governing nondegree/noncertificate applicants.
4. If college and/or university coursework is considered in the admission process for the student, arrange for all colleges and universities attended to forward official transcripts to the Welcome Center. If no college or university level coursework is considered, arrange for all high schools attended to forward an official transcript to the Welcome Center.

**UAMS/COLLEGE OF HEALTH PROFESSIONS
STATEMENT OF AGREEMENT
NONDEGREE/NONCERTIFICATE APPLICANTS**

I hereby verify that I have read, understand, and agree to the following requirements governing nondegree/noncertificate applicants to the College of Health Professions:

1. Applicants who are accepted as nondegree/noncertificate students may not accumulate more than 24 semester credits in a given program while in this status.
2. **There is no assurance that courses completed by a nondegree/noncertificate student will be transferred toward degree or certificate program requirements should the student later be admitted as a candidate for a degree or certificate, nor does completion of courses by nondegree/noncertificate students in any way obligate the College to admit those students to a professional program.**
3. While a nondegree/noncertificate student may, at the discretion of the department chair, be excused from program prerequisite requirements, the student must complete all course prerequisites prior to enrollment in the given course.
4. Admission to nondegree/noncertificate status will be based on the applicant's objective, the applicant's academic qualifications, the appropriateness of the courses sought to the objective, and the space available, if any, in the course in question.

STUDENT PRINTED NAME

STUDENT SIGNATURE

DATE

CHP COURSE NAME

SEMESTER/YEAR OF ENROLLMENT

LIST PREREQUISITE COURSES:

REQUIRED SIGNATURES

DEPARTMENT CHAIR

DATE

STUDENT SERVICES SPECIALIST

DATE

ASSISTANT DEAN FOR STUDENT AFFAIRS

DATE

nd/nc2017