

Approval Steps/Flow for CHP P&T Review Process







1. Candidate uploads documents to their packet. Once they feel it is ready they will click "submit to Dept Chair/Program Director"

Request			
<input type="button" value="Close"/> <input type="button" value="Edit"/> <input type="button" value="Submit to Dept Chair/Program Director"/>			
Upload Photo		Request for Promotion to Associate Professor AND Tenure On the Non-tenured pathway (NTE) Pathway	
Status:	Pending Document Upload		
Fiscal Year	2020		
Name:	[REDACTED] (If you would like to change your name, please click here)		
Gender:	M	Slot #:	563
Current Rank:	Assistant Professor	Appointment Start Date:	7/1/2014
Requesting Promotion to Academic Rank of:	Associate Professor	Tenure Pathway:	Non-tenured pathway (NTE)
Requesting Tenure:	Yes	Have You already been awarded tenure at UAMS?	No
Tenured By Date:			
Primary Department:	Imaging and Radiation Sciences	VA 8ths:	0

2. Department Chair/Program director will review the packet and will be allowed feedback via the notes field or document upload within the folders:

a. notes field:

Review Documents:
 (** Please click the folder icon to add or remove the documents **)

-  [Required Letters for the CHP's P&T Process](#) (0 files)
-  [Letters of Recommendation/Support](#) (0 files)
-  [CV](#) (0 files)
-  [Teaching](#) (0 files)
-  [Scholarship](#) (0 files)
-  [Service](#) (0 files)

Notes:

Hi Faculty
 This is me.
 Me Again



b. Dept Chair/Program Director document upload within folder

Teaching

- Be sure to complete the attached Teaching Summary Table [Teaching Summary Table](#)
- Be sure to use the examples of excellence and significant achievement listed in the left column of the summary table you have achieved) as headings within please be sure to address the “so what?” factor by describing the impact behind beyond describing the accomplishment, such as how you **demonstrated leadership, development, implementation, and evaluation**, you have to also include in the accomplishment – *what did demonstrating leadership in course and curriculum evaluation lead to? (e.g., maybe it led to improved student evaluations, or a model that similar programs across the nation do not offer)*
 - *Incorporating teaching evaluations within the narrative [under appropriate demonstrating significant achievement or excellence in teaching is a requirement]*
- Regarding the 2017 CHP P&T Guidelines, as you complete this and other sections be sure to address collegiality – *please see page 23 of the 2017 CHP P&T Guidelines, “Collegiality”*
- Letters of support speaking specifically to teaching. Letters loaded here are in the LETTERS OF RECOMMENDATION/SUPPORT section (*which are more over: accomplishments relating contributions as they relate to the criteria for promotion*)

Upload Document:

File: No file chosen

Type:

- c. Clicking “Deny,” the Department Chair/Program Director sends packet back to candidate for editing; clicking “Submit to P&T,” the Department Chair/Program Director moves packet forward to CHP P&T committee

<input type="button" value="Close"/> <input type="button" value="Submit to P&T"/> <input type="button" value="Deny"/>
Request for Promotion to Associate Professor AND Tenure On the Non-tenured pathway (NTE) Pathway
<i>Chair Review</i>
<small>(If you would like to change your name, please click here)</small>
Slot #: 563
Appointment Start Date: 7/1/2014

- The Promotion and Tenure Committee will review each request. The CHP P&T committee chair will then click "Approve to Dean" to send the request to the CHP Dean to review or click "Deny" to deny the candidates request.

Request	
<input type="button" value="Close"/> <input type="button" value="Approve to Dean"/> <input type="button" value="Deny"/> <input type="button" value="Voting Results"/>	
<input type="button" value="Previous Request"/> <input type="button" value="Next Request"/>	
Upload Photo Request for Promotion to Associate Professor AND Tenure On the Non-tenured pathway (NTE) Pathway	
Status:	<i>Pending P & T Review</i>
Fiscal Year	2020
Name:	██████████ (If you would like to change your name, please click here)
Gender:	M Slot #: 563
Current Rank:	Assistant Professor Appointment Start Date: 7/1/2014
Requesting Promotion to Academic Rank of:	Associate Professor Tenure Pathway: Non-tenured pathway (NTE)
Requesting Tenure:	Yes Have You already been awarded tenure at UAMS? No
Tenured By Date:	
Primary Department:	Imaging and Radiation Sciences VA 8ths: 0
Secondary Department(s):	Seeking promotion in secondary department(s): No

- The CHP Dean will then be able to review the requests and click "Approve" to approve promotion and/or tenure or "Deny" to deny the promotion and/or tenure.

Request	
<input type="button" value="Close"/> <input type="button" value="Approve"/> <input type="button" value="Deny"/>	
Upload Photo Request for Promotion to Associate Professor AND Tenure On the Non-tenured pathway (NTE) Pathway	
Status:	<i>Pending Dean Review</i>
Fiscal Year	2020
Name:	██████████ if you would like to change your name, please click here)
Gender:	M Slot #: 563
Current Rank:	Assistant Professor Appointment Start Date: 7/1/2014
Requesting Promotion to Academic Rank of:	Associate Professor Tenure Pathway: Non-tenured pathway (NTE)
Requesting Tenure:	Yes Have You already been awarded tenure at UAMS? No
Tenured By Date:	
Primary Department:	Imaging and Radiation Sciences VA 8ths: 0
Secondary Department(s):	Seeking promotion in secondary department(s): No

5. Once the dean “approves” or “denies” the request, the P&T process within the database is complete. The Provost will have access to the database if she chooses to review the request. As always, the requests must be approved by the Provost, Chancellor, and UA President before becoming official on July 1 of the following year.

2020		Imaging and Radiation Sciences	Completed Request for Promotion to Associate Professor And Tenure	View
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