

## UAMS - College of Health Professions Distance Learning Release Form

**Posting of Homework** - Some instructors require students to complete assignments that are posted for other students to view and on which they may comment. This is a common activity in many traditional courses, and it is important in an online setting for prompting "discussion" and other group interaction. Documents posted by students may be considered student records as defined by the Family Educational Rights and Privacy Act (FERPA) and cannot be released without students' consent. By signing below, you are agreeing to allow access to your class projects and assignments by other students enrolled in the course and by individuals with legitimate educational interests.

_____ Print Name	_____ Department
_____ Signature	_____ Date

If you are not willing for your student records to be accessed in this way, **you must contact your department chairman to arrange for alternative accommodation.**

**Notification of Lack of Absolute Privacy** - Although every effort is made to secure network communications, UAMS cannot ensure the privacy of online communications. It has been said that browsing the net or sending e-mail is much like the party line phone systems---people can listen if they want to do so.

- Students using on-campus computers for Internet activities may be monitored by UAMS staff responsible for the network and online courses.
- For courses using "chat rooms", what is "said" in them will be recorded or logged and instructors and/or college staff will review these log files as needed. Additionally, the instructor may want to use some of the conversation in a general class posting.
- UAMS staff responsible for the network and online courses may monitor messages posted to classroom conference areas and/or sent to the campus e-mail system.

Please check one of the following as your response:

- Yes, I understand that there is a lack of electronic privacy when using the college's computer systems.
  
- No, I don't understand the information on electronic privacy.

**Video-based and audio-based courses** - Certain aspects of student participation in video-based and audio-based courses may constitute educational records. Since recordings and/or tapings of students may be considered educational records as defined by FERPA, they cannot be released without students' consent. By signing below, you are agreeing to allow access to your class projects and assignments by other students enrolled in the course, by individuals with legitimate educational interests, and by students who will be using the taped or recorded course materials in the future.

Signature

Date

If you are not willing to allow your student records to be accessed, you must contact your department chairman immediately,