

**Policy: Class Attendance/Engagement Policy**

**Number: 02.11.01**

**Approval Date: September 15, 2011**

**Revision Dates: May 4, 2017, December 8, 2020**

**Section: Student Affairs**

**Area:**

**Subject: Class Attendance**

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## **POLICY**

Students are expected to actively engage in their education by attending and/or participating in class activities (face-to-face or at a distance). Faculty is expected to monitor their students' active participation and make attempt(s) to contact the student to learn the reason for their lack of participation. Methods of contact include, but are not limited to, UAMS email, personal email, contact numbers documented in GUS, emergency contact(s). It is the responsibility of the faculty to report any student who has not attended or actively participated in learning activities for a period of one week to the Associate Dean for Academic Affairs. The Associate Dean for Academic Affairs will attempt to contact the student if the faculty is unsuccessful in their contact attempt(s). If a satisfactory reason is not presented and the student does not actively engage in learning activities in the class(s) in a one-week period, the Registrar will be notified, and the student will be administratively dropped from the class/es. If all classes are dropped, the student is administratively withdrawn from the CHP program.

## **APPROVAL**

This policy was approved by the College of Health Professions Executive Committee on September 15, 2011. Revised on May 4, 2017.

Update approved by the CHP Executive Committee on December 8, 2020