

**Policy: Scholastic Dishonesty Policy****Number: 01.00.02****Approval Date: Not Available****Revision Dates: 07/07/2016, 01/11/2024****Section: Academic Affairs****Area:****Subject: Scholastic Dishonesty****POLICY**

The College of Health Professions (CHP) believes that both students and instructors have significant roles within the educational process. Acts of scholastic dishonesty can negatively impact this educational process by causing a distorted picture of the academic achievement of individual students and jeopardizing the success of the student's total educational program. Although monitoring of scholastic conduct is primarily the responsibility of faculty, students also have a responsibility to report suspected academic misconduct to faculty.

The Scholastic Dishonesty Policy applies to circumstances and events related to the student's educational program, including didactic, laboratory and clinical settings. Sanction(s) for scholastic misconduct are determined by the program faculty and may include, but are not limited to, a failing grade on a test/assignment, failing grade for the course, and suspension or dismissal from the program. Students have the right to appeal sanctions for scholastic dishonesty. Refer to the CHP Student Academic Appeals Policy, 01.15.01, for the steps to follow in filing an appeal.

**Definition of Scholastic Dishonesty**

Scholastic dishonesty is defined as an act contrary to academic and/or professional ethics. Examples of scholastic dishonesty include, but are not limited to:

1. Copying from another student's test paper, reports, or computer files
2. Using materials and/or devices during an examination which have not been authorized by the person in charge of proctoring the examination
3. Giving or receiving assistance on examinations- This not only includes providing specific answers to subsequent examinees, but also involves providing or receiving information which would allow the student to have an unfair advantage in the examination over those students who did not possess such information.
4. Exchanging places with another person for the purpose of taking an examination or completing other assignments
5. Using, buying, selling, stealing, transporting or soliciting in its entirety, or in part, the contents of an examination or other assignment not authorized for release
6. Falsifying clinical logs, records, or reports (oral or written)

7. Plagiarism – Plagiarism is defined as adopting, appropriating for one’s own use and/or incorporating in one’s own work, *without acknowledgement*, passages, tables, photographs, models, figures, and illustrations from the writings or works of others or an Artificial Intelligence third-party service or site and/or presenting parts of passages of other’s writing as products of one’s own mind. The concept of plagiarism also extends to the copying of quiz, written, or lab practical examination questions, case studies, or clinical case scenarios used in the classroom or small group sessions, in any form or manner, including memorizing the material so it can be written down and passed on to others at a later time. Plagiarism of testing materials is cheating, and constitutes an activity that is unprofessional and against the ethical tenets of the health professions.

The CHP subscribes to a Web-based plagiarism detection and prevention system that is used by colleges and universities nationwide. It has the ability to compare written work to a database of texts, journals, electronic and web sources, including web sites that sell or distribute pre-written essays or term papers. This notice is to inform students that the CHP reserves the right to use this plagiarism detection system on a student’s work in any course, at any time. The system may be used to determine if a document has been plagiarized, with or without the students’ knowledge.

8. Misrepresenting facts to cover up mistakes or omissions in clinical or academic settings
9. Deliberately performing at less than maximum ability, or asking another student to do so, to alter the grading scale

## **APPROVAL**

Information about the original approval of this policy is not available. The original name of this policy was Academic Integrity Policy. Revisions were made in content and title by approval of the College of Health Professions Executive Committee on July 7, 2016. The policy was reviewed by the College of Health Professions Executive Committee on July 9, 2020.