

# **Constitution**

## **Article I (Name)**

The organization shall be named the Student Council of the University of Arkansas for Medical Sciences, College of Health Related Professions.

## **Article II (Purpose)**

The purpose of this Student Council shall be to assist in the development of policies for students; determine ways to communicate policies to students; select representatives to appropriate College committees; and assist in planning student affairs, such as social activities, orientation, reception for friends and parents at graduation, field trips, reception during orientation, and College-wide awards convocations, or other such student affairs as seems appropriate.

## **Article III (Membership)**

Membership in this Student Council shall consist of two elected representatives from each discipline\* in the College of Health Related Professions; a voting member and an alternate, both selected by a method determined by each discipline. For disciplines with students in more than one professional year, it is preferable that the alternate member be a beginning student who will become the voting member upon entering the second professional year. Alternate members will attend meetings of the Student Council but will vote only in the absence of the voting member.

Each class representative must attend the monthly meeting. The alternate must attend if the representative cannot attend the meeting. If the representative misses three meetings, the alternate becomes the representative and the discipline will elect a new alternate.

Each discipline is to have one representative on the Associated Student Government Council. The voting members of the Student Council of the College of Health Related Professions will represent their respective disciplines on the Associated Student Government Council.

## **Article IV (Meetings)**

### Section 1

Regular meetings of the Student Council shall be held monthly during the fall and spring semesters.

## Section 2

Special meetings shall be called at any time by the President, by a majority vote of the Student Council, or by a written request of twenty members of the student body of the College of Health Related Professions. This meeting must be publicly announced at least one week prior to the meeting date.

## **Article V (Officers)**

### Section 1

The officers of this group shall be a President, a President-Elect, a Secretary, and a Treasurer, selected from the voting members. Candidates for the position of President-Elect must be students in the first year of a two-year academic program.

### Section 2

The officers of this Council shall be elected by majority vote by the voting members of the Council. Voting members of the Council shall elect a President-Elect, a Secretary, and a Treasurer at the first regular meeting of the school year. The President-Elect from the previous year shall assume the position of President. In the event that the President-Elect does not return for a second year, the voting members shall elect a President.

### Section 3

Vacancies in office may be filled at any regular meeting by vote of the Council.

## **Article VI (Amendments)**

The Constitution and By-laws may be amended by a two-thirds majority of the votes cast by the student body and approved by the Associate Dean for Student Affairs.

\* The disciplines are: Audiology, Cytotechnology, Dental Hygiene, Diagnostic Medical Sonography, Dietetics and Nutrition, Emergency Medical Sciences, Health Information Management, Medical Dosimetry, Medical Technology, Nuclear Medicine Imaging Sciences, Ophthalmic Medical Technology, Radiation Therapy, Radiologic Imaging Sciences, Respiratory Care, and Surgical Technology.

# **By-Laws**

## **Article I (Duties of Officers)**

### Section 1

The duties of the President are to

1. preside at all meetings of the Council;
2. officially represent the student body of the College of Health Related Professions;
3. appoint any committees necessary to conduct the functions of the Student Council;
4. alert the Council members in writing when a special meeting is to be held and to state the purpose of the session.

### Section 2

The duties of the President-Elect are to

1. act for the President in his/her absence;
2. perform other duties as assigned by the President;
3. serve as an apprentice for all duties of the President.

### Section 3

The duties of the Secretary are to

1. keep minutes of all meetings;
2. notify all officers of their election and committee members of their appointments;
3. present a written annual report at the last regular meeting of the academic year.

### Section 4

The duties of the Treasurer are to

1. pay all bills and keep a record of all moneys received and expended, giving a report at each meeting;
2. coordinate solicitation of funds (e.g. fund-raising efforts, student activity funds, etc.).

## Section 5

All officers, upon retiring, shall deliver to their successors all accounts, records, books, papers, or other property belonging to the Student Council.

### **Article II (Quorum)**

A quorum shall consist of two officers and at least six additional representatives.

### **Article III (Passage of Motion)**

Passage of all motions shall require an affirmative vote by at least one-half of the voting members present.

Revised September 17, 2009