

College of Health Professions Executive Committee – Meeting Record

DATE	November 3, 2016	FACILITATOR	Douglas Murphy	LOCATION	Winters Conference Room, Administration West Building
TIME	8:30-9:30 am	RECORDER	Deborah Taylor	GUESTS	

ATTENDEES (✓ INDICATES ATTENDANCE)

✓ Aryn Amlani	Lori Williamson Dean	Suzanne Hansen	✓ Susan Long	✓ Mark Wallenmeyer
✓ Tony Baker	✓ Mitzi Efurd	✓ Karen Hunter	✓ Douglas Murphy	✓ Edward Williams
Danny Bercher	Phyllis Fields	✓ John Jefferson	✓ Cindy Saylor	✓ Bill Woodell
✓ Erna Boone	✓ Reza Hakkak	✓ Tom Jones	✓ Kathy Trawick	✓ Noelle Danylchuk
				✓ Jamie Gladson

AGENDA

MEETING RECORD

Time	Item	Presenter	Main Points / Discussion
8:30	I. Announcements	Varies	<ol style="list-style-type: none"> Final Promotion and Tenure Town Hall Meeting – Friday, November 4, 12:00-1:00. Chairs and program directors, please encourage faculty members to attend. Reminder: Political activity – It is unlawful for employees to use university facilities, equipment, or services for political purposes, and employees may not identify themselves as UAMS employees when participating in political activities. Allied Health Professions Week is November 7-11 Donuts with the Dean will be held on Tuesday, November 8, 7:00-9:00 am Scholarship Reception will be held on Thursday, November 10, 5:00-6:30 pm; department chairs/program directors and scholarship recipients to attend. Dates of Importance for Spring 2017 (included in “Dates to Remember” found at: http://healthprofessions.uams.edu/faculty-and-staff/dates-to-remember/) Early registration: November 14-22, 2016 Regular registration: December 12, 2016 through January 3, 2017 UAMS official first day: January 3, 2017 Late registration: January 4-9, 2017
8:35	II. Strategic Planning Action Plans – Defining Objectives and Standard Operating Objectives	Douglas Murphy	<ul style="list-style-type: none"> Departments submitted their standard operating objectives which are compiled in a first draft (see attached). A second draft will incorporate changes discussed today. For follow-up and monitoring, a regular rotation will be worked out for each program to give a five-minute update.
9:25	Adjourn		

ACTION PLAN

Action Item	Owner	Target Date
Promotion and Tenure Guidelines – Incorporate suggestions into revised guidelines for additional review by the P&T Committee, EC, information sessions for faculty, and final vote by the end of the fall semester	Douglas Murphy	
Introduction of the OSPAN (Office of Sponsored Programs Administrative Network) Team 1	Renee Rains	After July 1
Collect information on CHP’s diverse and unique needs for the new UAMS Faculty Service Center	Jan Shorey	TBD

Thematic Goal: We will provide an exceptional student experience.

Ophthalmic Medical Technology

1. Create a hybrid course with 25% course online.
2. Increase simulation training/current technology into the Ophthalmic Surgical Assisting course.
3. Increasing student meetings to 2-3 times per month versus 1 time per month in order to foster peer learning, learning communities and better communication from department to students during this next year (lots of changes with renovation, faculty, etc.).

Audiology and Speech Pathology

Learning Experiences

1. Increase use of technology-based instruction that affords the transfer/translation of theory into clinical experience
2. Provide current content
3. Enhance the student learning experience

Clear Positive Message

1. Unified branding and terms
2. Positive and realistic messaging

Professional Development

1. Allow and nurture professional networking opportunities at local, regional, state, and national levels
2. Increase student attendance and, in by association, participation (i.e., volunteering, posters/presentations) in professional societies
3. Develop/participate leadership building opportunities

Internal

1. Improve the visibility/awareness of campus resources
2. Improve communication between administrators and faculty, and faculty and students
3. Improve the environment (physical, emotional, mental)
4. Promote professionalism

Dental Hygiene

1. Incorporate peer teaching for class and pre-clinic
2. Utilize simulations for teaching medical emergencies
3. Utilize formal student action plans for struggling students
4. Introduce air polishing for biofilm removal in Clinic I, II, & III

Diagnostic Medical Sonography

Utilizing a student-centered approach, research-validated instructional methodology, and open collaboration between our faculty, students and clinical instructors, the DMS program will do everything possible to ensure students receive exceptional classroom and clinical experiences. DMS goals for achieving this objective:

1. DMS faculty will continue their student-centered approach in teaching and managing all DMS students.
2. Full-time faculty will attend faculty development courses offered by OED and other UAMS entities in order to improve student's experiences in face-to-face and online courses.

3. Faculty will occasionally submit online courses to OED for the Blackboard Exemplary Course Review process. Once reviewed, faculty will implement recommended course changes as much as feasible.

Dietetics and Nutrition

1. Evaluate (based on student feedback) and modify course content to include the most relevant and up-to-date nutrition information.
2. Develop supervised practice experience to include nutrition focused physical exam, a new requirement for the DI.
3. Continue to modify standardized patient cases in the clinical skills lab based on most current data available.

Genetic Counseling

1. Provide an exceptional course experience – review course instructional methods and design to better promote student learning
2. Provide exceptional student learning experiences that foster personal growth
3. Provide latest/emerging technology for student learning

Health Information Management

1. Provide a more holistic student learning experience- peer learning, learning communities (For #1, we have: Shifting our Preceptorship class to a more coding-focused clinical experience; Letting students work from home with their coding clinicals, this simulates coding now in what the hospitals allow their coders to do with their work;)
2. Provide an exceptional course experience- review course instructional methods and design to better promote student learning
3. Improve synchronization between didactic and clinical education components
4. Review course content and delivery methods (For #3 & #4 we have: The new RHIT & RHIA Exam Prep classes in the associate & bachelors programs have replaced the one-day Saturday review session for seniors to prep for their national exam.)
5. Reach different learner types
6. Make certain course content is relevant, e.g., current technology
7. Provide exceptional student learning experiences that foster personal growth
8. Provide latest/emerging technology for student learning (For #8 we have: Obtaining data analytics software (in the BS program); Scheduling the SSC to come talk to students at Orientation (because of time constraints, this can only be accomplished in the spring orientation, not the fall because of IPE. In the fall, we only have our students with us for one hour, which is not enough time for us to go over much with our students, much less other areas we would want to have the students hear. We suggest having SSC talk to ALL new students at the orientation to all program's new students. They have MUCH to tell them that all students really need to hear!!)

Laboratory Sciences

1. Increase professional growth and participation in professional society, facilitate experiences and opportunities for students to interact professionally/socially with other members for the profession and at professional meetings.
2. Develop 1 service learning activity for each semester to address community outreach and also create visibility for the medical laboratory sciences and laboratory importance in the delivery of health care.
3. Review all communications from the Department of Laboratory Sciences for consistency and synergy.

Nuclear Medicine Imaging Sciences

1. More and timely feedback on assignments, quizzes and exams.
2. Use of links to information outside of the class. . . professional journals, articles and organizations. . . videos and images/case studies

3. Make things easier to find for students across the board

Physical Therapy

1. Provide a more holistic student learning experience – peer learning, learning communities
2. Improve synchronization between didactic and clinical education components
3. Provide latest/emerging technology for student learning

Radiologic Imaging Sciences

1. Provide opportunities to foster an environment conducive to interprofessional education
2. Provide opportunities to provide clinical experiences conducive to interprofessional collaboration
3. Provide and integrate active and applied learning in both the didactic and clinical education experience
4. Provide mid-program summative evaluations to offer needed interventions for any deficiencies
5. Provide student transition experiences in preparation for professional development and the workforce

Respiratory Care

1. Incorporate an active learning strategy in every course in the curriculum.

Overall College

1. Perform a formalized, systemic review of program curricula to include methods, content, and delivery.

Thematic Goal: We will provide an exceptional student experience.

Brainstorming for Defining Objectives

Group 1 – Learning Experiences, Courses

1. Provide a more holistic student learning experience – peer learning, learning communities
2. Provide an exceptional course experience – review course instructional methods and design to better promote student learning
3. Improve synchronization between didactic and clinical education components
4. Review course content and delivery methods
5. Reach different learner types
6. Make certain course content is relevant, e.g., current technology
7. Provide exceptional student learning experiences that foster personal growth
8. Provide latest/emerging technology for student learning

Group 2 – Clear, Positive Communication

1. Communicate positive, consistent message
2. Share communication with students in a consistent, positive, professional manner at every level
3. Speak one voice – promote positive communication of the shared message

Group 3 – Professional Socialization and Career Development

1. Provide experiences for students to interact with one another, clinical instructors, and faculty in a professional/social manner – in an effort to foster growth and future professional networking
2. Increase student participation in professional societies
3. Increase participation in professional events/conferences
4. Lay the foundation that results in graduates accepting leadership positions within their professional organizations or health care system
5. Ensure students have experiences with local / regional / state / national professional organizations

Group 4 - ??

1. Improve awareness of campus student support services
2. Advocate for life-long learning for professional growth
3. Solicit/utilize student feedback
4. Engage alumni towards mentoring, students and professional development
5. Foster lasting relationships between faculty and students – professional home

Group 5 - ???

1. Improve quality of service-learning programs
2. Increase advertising and community outreach to recruit future students
3. Increase continuing education opportunities for alumni and local health professionals
4. Increase students' awareness or understanding of other professions in CHP (IPE)
5. Consider student expenses towards their education (tuition, fees); assistantships
6. Increase/improve campus life experiences
7. Improve physical environment

Thematic Goal

Expand our consulting practice

Defining Objectives

Hire more great consultants

Increase advertising for consulting

Solicit more referrals from previous clients

Start doing free seminars

Improve quality of consulting materials

Standard Operating Objectives

Revenue

Client satisfaction

Staff morale

Expenses

Strength of pipeline

Lead flow