

Policy: TOEFL Requirement

Number: 02.16.01

Approval Date: April 25, 2013

Revision Dates: July 5, 2016

Section: Student Affairs

Area: Admissions

Subject: English Fluency and Literacy Requirement: TOEFL

POLICY

TOEFL Requirement - All applicants, regardless of citizenship, whose native language is not English, are required to demonstrate fluency (speaking) and literacy (reading and writing). The primary means to document fluency and literacy is to submit a Test of English as a Foreign Language (TOEFL). A minimum score of 213 is required on the computer-based version of the examination, 79 on the Internet-based version of the examination (subtest score minimums: 15 reading, 15 listening, 18 speaking, 17 writing), or total score of 550 on the paper version with 55 or greater in each of the four subtest scores (listening, structure/writing, reading, and speaking). CHP programs have the option of setting higher score requirements. The test must be taken within the two years immediately preceding the requested semester of admission. An official copy of the TOEFL score, issued by the Educational Testing Service must be sent directly to UAMS by the Educational Testing Service. A photocopy of the scores sent to the student is not sufficient. No action will be taken on an application containing a photocopied test score.

Petitioning for a TOEFL Waiver – At the discretion of the program admissions committee within the College of Health Professions (CHP) and approval of the CHP Assistant Dean for Student Affairs, the TOEFL requirement may be waived for applicants to programs in CHP who meet any of the following criteria:

- Received a bachelor's degree or master's degree from an accredited U.S. college or university.
- Graduated from a U.S. high school having completed a minimum of three (3) full years in residence and having completed two years of regular English courses with B or better grades.
- Scored 21 or greater on the English component of the ACT exam.
- Maintains a current U.S. certification to practice in the related discipline in which further coursework will be completed and has practiced in this discipline in the U.S. for at least two (2) years.

Administrative Waiver – The applicant does not meet stated waiver qualifications; however, should the program chairmen, through program processes, believe there to be no deficiency in the area of English fluency and literacy the opportunity exists for a petition under administrative waiver. Chairman/program director requesting administrative waiver will closely monitor student progress and develop a plan of action should one be deemed necessary.

A waiver is not automatically granted. Each petition is reviewed on an individual basis, and the department chair/program director and/or Assistant Dean for Student Affairs may request additional supporting documentation and/or demonstration of the applicant's ability to write, speak, and comprehend the English language.

PROCEDURES

Completion of "Request to Waive TOEFL Requirement" form and approval of the department chair/program director is required. Return the form to the Assistant Dean for Student Affairs, Administration West Building, Room 1.321 or fax to 501-686-6855. A waiver request form is available on-line under the Current Students tab (Forms and Policies Section), or from the CHP Welcome Center.

APPROVAL

This policy was approved by the College of Health Professions Executive Committee on July 7, 2016.